



## 4.4 Grievance Redressal of Students and Employees

Activity	Distribution of Scores	Marks Claimed
i. Redressal within a week	i. 10	10
ii. Redressal within a month	ii. 4	-
iii. No Redressal	iii. Nil	-
Total Score	10	10

### i. Redressal within a week

To address students and employees' concerns, a Student and Employee Grievance Redressal Committee for the session 2024–2025 has been constituted at GDC Haripurdhar under the leadership of senior faculty members. The committee is entrusted with examining and resolving both academic and non-academic grievances. So far, six cases have been reported, and all grievances were resolved within a week.

 **GOVT. DEGREE COLLEGE-HARIPURDHAR**  
DIST. -SIRMOUR, H.P. 

Estd. in 2011 E-mail: gchharipurdhar@gmail.com website: www.gchharipurdhar.edu.in contact no. 9805333343

No. GCDH-(Office Order)-2024 Date:-26-09-2024

**OFFICE ORDER**

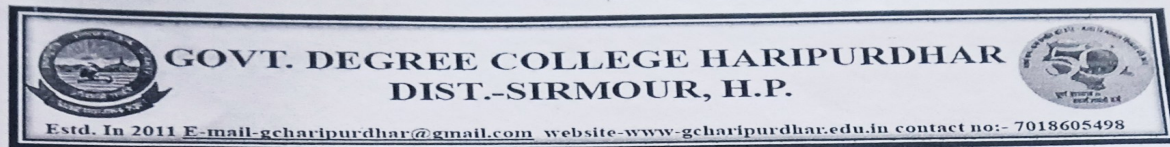
Student Grievance Redressal Committee (GRC) of this college is hereby constituted with the following members of the college for the session 2024-25. The aim of the committee is to address and resolve grievances submitted by students in a timely and effectively manner.

1. Sh. Karam Dutt-Principal-Chairperson
2. Sh. Karan Mohil-Assistant Professor-Member *Karan Mohil*
3. Smt. Poonam Kumar- Assistant Professor- Member *Poonam*
4. Sh. Rohit Sharma- Assistant Professor- Member *Rohit*
5. Ms. Versha Rani-Assistant Professor- Member *Versha*
6. Ms. Himadri Thakur- Assistant Professor- Member
7. Smt. Purvashi- Assistant Professor- Member *Purvashi*
8. Dr. Sarita Thakur- Assistant Professor- Member *Sarita*
9. Sh. Naresh Kumar-SLA
10. Sh. Salinder Kumar-Assistant Librarian *Salinder*
11. Sh. Rakesh-Clerk *Rakesh*
12. CSCA President-Palak Negi *Palak*

*[Signature]*  
Principal  
Govt. College Haripurdhar  
Dist. Sirmour-H.P.

Copy to  
1. IQAC Cell for record.  
2. Guard File

*[Signature]*  
Principal  
Govt. College Haripurdhar  
Dist. Sirmour-H.P.



OFFICE ORDER

Date:- 11-11-2024

The **Grievance Redressal for Students and Employees Committee** of this college is hereby constituted for the session 2024-2025, consisting of following members:-

1. Dr. Lalit K. Guleria (Chairman)
2. Sh. Jaipal Rana (PTA President)
3. Dr. Sarita Thakur (Convener)
4. Ms. Palak Negi (CSCA President)
5. Ms. Tanya Sharma (CSCA Joint Secretary)

Principal  
Govt. Degree College Haripurdhur  
Distt. Sirmour-H.P.

Copy To-  
1. IQAC  
2. Guard File

*[Signature]*  
Principal  
Govt. Degree College Haripurdhur  
Distt. Sirmour-H.P.

*To*  
The Principal,  
Govt. Degree College, Haripurdhur,  
Distt. Sirmour (H.P.)

*Prof Himadri for nls*  
*Aguler*

Answered  
21-10-24

Respected Sir,

Subject: Permission to conduct Freshers party.

With due respect, I am writing this application on behalf of the students of the college seeking permission to organise freshers party on Monday, that is 21-10, kindly grant us the permission to organise the same. We will be very grateful to you.

Thank You.

Yours sincerely  
Palak Negi (20-10-24)  
B.A III  
(President, CSCA)



## Proceedings of Student and Employee Grievance Cell

Application Received :- 20-10-24


Subject :- Request for Permission to Conduct Freshers Party

The Student and Employee Grievance Cell received an application from B.A.III<sup>rd</sup> year Students requesting permission to conduct a Freshers Party in the College on 21-10-2024.

Decision :- After reviewing the application, the Cell recommends granting permission for the Freshers Party, subject to the adherence to college rules & regulation. The students were advised to coordinate with the cultural committee and follow all prescribed safety and disciplinary guidelines. Students were allowed to organize Freshers Party on 21-10-24 in the College Hall at 11:00 am.

Remarks :- The cell appreciates student enthusiasm and supports constructive cultural activities that align with college policies.

Status of Grievance :- Grievance Resolved on the same day



Signature of the Cell Convener

*Sanita Thakur*

Dr. Sanita Thakur

Assistant Professor Commerce

G.C. Haripurdhar

*G.C. Haripurdhar*  
PRINCIPAL  
G.C. HARIPURDHAR



To  
The Principal  
Govt College  
Haripuradhar

Prof. Sants to allot room  
and take care of  
- discipline  
12:00 - 1:30 pm  
Nepal

Subject - Permission to conduct a  
One Day conference of SFI in  
College

Respected Sir,

SFI being a progressive scientific  
and democratic organisation of the  
campus kindly seek your permission  
to organize a One-day conference  
of SFI, Haripuradhar Unit on  
20/12/2024. The aim of the  
conference is to form a new leadership  
and committee of unit. The event  
will include sessions by our  
state leader, interactive discussion,  
and participation from students  
and faculty. We have planned  
the necessary arrangements and  
will ensure that the program  
runs smoothly without disrupting  
regular college activities.

Proceedings of Student and Employee Grievance Cell

Application Received' - 20-12-2024

Subject :- Permission to conduct a One Day Conference  
of SFI in College.

Grievance/Application Received' -

An application was submitted to the Principal by a  
group of SFI members of College requesting permission  
to conduct a one-day Conference of SFI within  
College premises.

Details of Action Taken' -

The Principal acknowledged the application and promptly  
forwarded it to the concerned teacher-in-charge  
for verification and necessary coordination. The matter  
was brought to the attention of the Student & Employee  
Grievance Cell for record and follow-up.

Decision/Discussion' -

The grievance cell reviewed the nature of the request  
and confirmed that it did not violate any college  
rules & members of SFI should take care of  
discipline. After necessary evaluation, the permission  
was granted with specific guidelines regarding time, venue.  
The grievance was resolved on the same day  
without objections or delay. Room No. 7 were allotted for the same.  
Grievance Resolved' - Grievance Resolved on same day.

Signature of Convenor.

Sankar

Principal  
GOVT. COLLEGE  
HARIPURADHAR



सेवा में,  
प्रधानाचार्य जी,  
राजकीय महाविद्यालय  
हरिपुरधर।

मोला विरगौर (हि.प्र.)

सब-वार्षिक पारितोषिक समारोह हेतु सांस्कृतिक अनुप्रेषण हेतु प्रार्थना पत्र।

श्री,

सविनय निवेदन यह है कि महाविद्यालय में आगामी वार्षिक पारितोषिक समारोह हेतु सभी विद्यार्थियों को एक सांस्कृतिक अनुप्रेषण की आवश्यकता है। अतः आपसे विनम्र निवेदन है कि आप हमें एक अनुप्रेषण उपलब्ध कराएं। हम आपके सहयोग से आसानी से करेंगे।

धन्यवाद।

आपकी भावदीया।

Dr.

यलक नेगी

(अध्यक्ष CSCA)

दिनांक :- 20-2-2025.

Prof. Himadny/for/np  
dequles  
20-2-2025

## Proceedings of Student and Employee Grievance Cell

Application Received on → 20-02-2025

Subject :- Requirement of an instructor for Annual function

### Grievance/Application Received:-

An application was submitted to the Principal on 20-02-2025 by the Head of CSCA (College Students' Central Association) and Members regarding the requirement of an instructor for cultural preparation for the upcoming Annual function.

Details of Action Taken:- The Principal promptly forwarded the application to the Convener of Cultural Committee formed for Annual function for necessary action and support. The concerned teacher responded positively and took immediate steps to arrange the required cultural instructor. ~~The~~ Mr. Randeep (Cultural Instructor) was hired for seven-days workshops for the student practice sessions. The students were informed about the same & coordination was initiated for practice sessions. The Grievance Cell appreciated the swift cooperation of the Principal, Cultural Coordinator and Cultural Instructor and the initiative taken by CSCA members also.

Status of Grievance:- Resolved within two days.

Signature of the Convener.

Signature

dequles  
PRINCIPAL  
G.G. HARIPURDHAR



Prof. Sante for n

Page No.  
Date

सेवा में  
श्रीमान प्राचार्य अभोधन जी 07.03.25  
राजकीय महाविद्यालय  
हरिपुरधाम

2:00 - 3:00 pm  
Room No. 7

विषय: महाविद्यालय में अखिल भारतीय विद्यार्थी परिषद में बैठक  
कारवाने हेतु प्रार्थना पत्र।

अभोधन जी,

सविनय निवेदन यह है कि अखिल भारतीय विद्यार्थी परिषद  
एक छात्र संगठन है जो पिछले कई वर्षों से छात्र  
हित में कार्य कर रहा है। आज महाविद्यालय में  
बैठक की जा रही है जिसका विषय है नये तय  
विद्युत की तस्करों के खिलाफ अभियान चलाया जा  
रहा है जिसके अलावा पर महाविद्यालय में बैठक  
की जा रही। आपसे विनम्र निवेदन है कि  
आप हमें क महाविद्यालय के HALL में बैठक  
करने की अनुमति प्रदान करें। आपकी भर्त्सना  
कृपा होगी।

धन्यवाद

ईकई अक्षय

ईकई अक्षय

BA III, Rollno 1239  
Pushpa Sharma

BA II, 1333  
Jagdish Kumar

## Proceedings of Student and Employee Grievance Cell

Date of Application Received: - 07-03-2025

Subject: - Permission to conduct an meeting  
on the topic Drug awareness by ABVP

Grievance / Application Received: -

An application was submitted to the Principal by a  
college students / members of ABVP requesting permission  
to conduct an ABVP-organized meeting in the college  
on the topic of Drug Awareness.

Details of Action Taken: -

The Principal reviewed the application and forwarded  
it to the member of Grievance Cell for necessary  
consideration and coordination. The matter was recorded  
by the Grievance Cell for transparency and timely  
resolution. The Grievance Cell reviewed the matter of  
the meeting and noted its relevance and importance in  
promoting awareness against drug abuse among students.  
Permission was granted by the Principal to conduct  
meeting with necessary instructions regarding  
discipline, venue & schedule. Room No. 7 was allotted  
to conduct meeting at 2:00-3:00 p.m. The Cell appreciates  
the student initiative in addressing a socially important  
issue.

Status of Grievance: - The issue was resolved on the same day.

Signature of Convener.

Jagdish

Signature  
PRINCIPAL  
DR. HARIPURDHAN



Inf. Santa for n/a Nipulani

DATE  
PAGE No

सेवा मे  
प्राचार्य महीदय जी  
राजस्थान महाविद्यालय,  
हरिपुरद्वार,  
Time: 2:00-3:00  
Room No. 7  
on dated 07.03  
'25

विषय: SFI कि जनरल body  
conference करवाने हेतु प्रार्थना पत्र।  
महीदय जी,

सावित्र्य निवेदन यह है कि  
हमारे महाविद्यालय प्रगतिशील  
छात्र संगठन है जो कि पिनाक  
7/3/2025 को एक महाविद्यालय में  
conference करवाने चाहते हैं अतः  
आपसे निवेदन है संगठन के द्वारा  
मंजूरी की conference करवाने कि  
सुविधाएं।

प्रधान  
अनुपम  
साचिव  
प्रदिप

Mob. 9018690925

980564756

## Proceedings of Student and Employee Grievance Cell

Date: - 07-03-2025

Subject: - Permission to conduct SFI General Body Conference  
by SFI in the College.

### Grievance / Application Received: -

A written application was submitted to the Principal  
by College students affiliated with SFI requesting  
permission to conduct a General Body Conference  
within College Campus on 07-03-2025.

### Details of Action Taken: -

The Principal forwarded the application to the incharge  
of Student Grievance Cell for review & necessary  
action. The matter was promptly addressed and  
permission for the General Body Conference was  
granted in accordance with College norms. SFI  
students were allowed to conduct General Body  
Conference in <sup>MC</sup> Room No. 7 at 2:00-3:00 p.m. on  
07-03-2025.

Status of Grievance: - Issue resolved through proper  
communication and coordination within the same  
day. No further grievance reported.

Signature of Convenor  
Anubus

Signature  
PRINCIPAL  
G. HARIPURDHAR



# Proceedings of Students and Employees Grievance Cell

Date: 18-03-25

Subject: Application Submitted by BA-II & BA-I<sup>st</sup>, B.COMI<sup>st</sup> year students to organize a farewell.

## Grievance / Application Received:-

An application was submitted to the Principal by junior students requesting permission to organize a farewell party for the final-year students within the College premises on 19-03-2025 at 11:00 a.m.

## Details of Action Taken:-

The request was considered and approved by the Principal after review and forwarded it to the concerned faculty members for necessary arrangements. Permission was granted to organized farewell party on 19-03-2025 at 11:00 a.m. in the College Hall. The issue was handled efficiently with coordination between students and faculty.

Status of Grievance:- The grievance was addressed & resolved on the same day.

Signature of the Convenes

*[Signature]*

*[Signature]*  
PRINCIPAL  
G.G. HARIPURWAR

Prof. Santis

19-03-25

Green House  
Date  
Page No.

सेवा में  
सहीमान प्रचार्य महोदय जी,  
राजकीय महाविद्यालय,  
हरिपुर बार।

महोदय जी,  
विषय:- बिदाई समारोह के लिए प्रार्थना पत्र।

सौजन्य निवेदन है कि कक्षा BA-तृतीय वर्ष के विद्यार्थियों का यह अंतिम वर्ष है तथा हम सभी विद्यार्थी (BA-II & BA-I) उन्हें इस वर्ष के कुछ अंतिम पलों को यादगार बनाना चाहते हैं तथा अंकी इस महाविद्यालय से खुशी-खुशी बिदाई करने के लिए हम एक छोटा सा बिदाई समारोह रखने के लिए अनुमति चाहते हैं जिसमें सभी छात्रापक वर्ग, विद्यार्थी तथा अन्य महाविद्यालय के कर्मचारी आमंत्रित रहेंगे।

अतः सहीमान जी मेरा आपसे निवेदन रहेगा की बिदाई समारोह करवाने की अनुमति प्रदान करें। समारोह की तिथि 19/03/2025।

संस्तुत द्वितीय वर्ष के विद्यार्थी। (18-03-25)  
दिनांक-19/03/2025 धन्यवाद।